## **SKANSKA**

# Work equipment - Hand held machinery and tools

The document briefly describes what you as a supplier need to think about when planning and using work equipment - hand-held machinery and tools.









## Organisation and planning

As an employer, you are responsible for ensuring that your staff has the skills, training and experience needed for the job. Equipment may only be used for the purposes and conditions for which it is intended.

Documentation of competence can consist of a training certificate. In cases where knowledge exists but training certificates are deficient or missing, it is possible for you as an employer to issue a special certificate.

The work must be planned to be carried out in a safe and appropriate manner. Choose equipment based on material, implementation and location.

The risk inventory and work preparation must take both own employees and third parties into account. This is in accordance with the Swedish Work Environment Authority's regulations on the use of work equipment.

#### When working with power cutters

- training is required according to a specific training specification which you can find on page 2.
- a safety helmet with an integrated, comprehensive face visor should be used for all power cutters with blade sizes larger than 230 mm, but are recommended for all types of power cutters.

#### Keep in mind:

- Risk assess and plan
- Select equipment suitable for the purpose
- The work equipment must be CE marked
- Review instructions and PSI sheets
- Use of personal protective equipment

#### Safe execution

As an employer, you must investigate, assess and document the risks. The risk assessment must also include exposure to vibrations, dust and load ergonomics.

The risk assessment forms the basis for the measures that needs to be taken in order for the work to be carried out safely. Examples of this are dust suppression and additional personal protective equipment.

Examples of work equipment that entails special risks and that are also covered by general requirements regulated in the Swedish Work Environment Authority's regulations are:

- Rebar Cutters
- Drilling rigs
- Construction saws
- Circular saws
- · Crushing equipment
- Power cutters
- Chainsaws
- Nail and bolt guns
- Tiger saws

As an employer, you must ensure that your employees have knowledge of the risks that the work can entail. The instructions that come with the work equipment must always be available and, if necessary, supplemented with other written or oral instructions.

Before starting work, the instructions and product safety data sheets (PSI) must also be reviewed and the work equipment together with protective devices must be checked. Defective equipment must not be used.



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#### Training specification power cutters

#### **Background and requirements**

There are risks associated with power cutters that can have very serious consequences. The risk of accidents can be minimized by acquiring basic knowledge of these risks and the importance of planning. This training specification is based on the Swedish Work Environment Authority's regulation "Work Equipment and Personal Protective Equipment – Safe Use," which requires that:

- Employers must ensure all employees receive the necessary instructions and information.
- When work equipment that poses particular risks of ill health or accidents is used, employers must organize the work so that only those authorized to use the equipment are permitted to do so.
- Employers who allow employees to use work equipment must maintain documentation of each individual's practical and theoretical knowledge regarding safe use.

Standard time of 4 hours with a maximum of 10 participants per instructor during the practical part. The training is divided into 2 hours of theory and 2 hours of practice.

#### **Target group**

For those involved in supervising or performing work with power cutters.

#### Prior knowledge

No previous knowledge required.

#### Criteria for approved course

Theory: Active participation, along with an individual knowledge test of 12 questions with at least 80% answered correctly.

Practice: Active participation, as well as assessment of the participant's practical competence and safe use.

#### Theory (approx. 2 hours)

#### Regulations

The Swedish Work Environment Authority's Constitution (AFS)

#### Risks

Investigate Risk assessment

Eye/face injuries

Fire Kickback Vibrations

Chemical workplace hazards

Ergonomics

Risks for third parties

#### Material knowledge

Power cutter characteristics in different materials

**Cutting discs** 

- Different types
- Selection based on material
- Wear/inspection
- Storage

#### **Planning**

Work instructions

Personal protective equipment Selection of work equipment

Alternative methods Aids and facilities

### User knowledge

Manufacturer's instructions Product Safety Instrctions (QR code) Care and Maintenance

#### Operation

Refueling / Starting / Movement Hazards Safe execution

#### Practice (approx. 2 hours)

In addition to mandatory PPE, the following protective equipment adapted for power cutter work must be used:

- Safety helmet with an integrated, full-face visor or equivalent.
- Respiratory protection, or alternatively, water may be used for dust suppression and cooling.
- Hearing protection.

Each participant must perform at least two cuts in workpieces with distinctly different material properties and design. All participants must actively take part in the follow-up of the completed risk assessment by reviewing the practical tasks.



#### Identify risk

- Risk inventory
- Work instruction
- Daily inspection
- Safety check
- · Review of aids for material fixation
- · Selection of machine and cutting discs in relation to material

#### Assess risk

Risk assessment

- · Kickback check after assembly
- · Dust reduction (testing with and without water)
- · Basic cutting techniques (work posture, positioning, throttle control, etc.)
- Advanced cutting methods (curved cuts, deep cuts, vertical/ horizontal cuts in walls, pipe cutting)
- Methods to prevent kickback
- Maintenance
- · Inspection for cracks and damage, both visual and audible

#### Review control

· Follow-up of risk assessment and work instructions