

# Management of vehicles on site

Management of vehicles on site describes what you need to think about as a supplier regarding handling vehicles and machinery inside Skanska's projects and fixed operating sites.



## Organisation and planning

As an employer, you are responsible for ensuring that your staff have the necessary skills. This means, for example, that drivers of machinery can present a **valid operator's licence** and, if necessary, an **employer's permit**, according to the Swedish Work Environment Authority's regulations on the use of work equipment.

The work should be planned so that only vehicles and machinery that need to be inside the workplace are allowed to be there.

During risk inventory and work instruction extra consideration shall be given to third parties, reversing vehicles, undesired trailer and vehicle movements, loading and unloading and safe distances. When the manufacturer's safe distance cannot be maintained, consent to deviation from the safe distance shall be sought from Bas-U.

Read the workplace's site layout plan and any traffic management plan for information on loading, unloading and temporary storage areas, parking areas, storage places, service points and filling stations. Parking at the workplace is only allowed with permission from Skanska's production management.



Separate people from vehicles and work machinery. Use signs to mark walkways and transport routes. Physical barriers must be used if it is not possible to maintain sufficient safe distances between pedestrians and vehicle traffic.

As a supplier, you plan and coordinate your and your subcontractor's deliveries in dialogue with Skanska's production management.

### Requirements for vehicles and machinery

Inspection certificates for machinery and vehicles that are subject to an inspection requirement must be available in the machine (digitally is OK)

Machinery and vehicles shall be at least equipped in accordance with Skanska's Compulsory safety equipment for work machines and plant transport, which may be found on [www.skanska.se/leverantor](http://www.skanska.se/leverantor), and vehicle markings in accordance with the requirements of the road owner.

## Safe execution

Only vehicles or machinery with permission from Skanska's production management may enter the worksite/work area. This also applies to services and materials ordered by you as a supplier or by your subcontractor.

All personnel are responsible for respecting specified safe distances and cordons at the worksite.

As a supplier, you are responsible for ensuring that if the reversing camera or reversing sensors are missing, a spotter should be used when reversing. The spotter must understand the risks and possess the necessary skills.

### As a vehicle driver:

- you are responsible for ensuring that the vehicle is operated safely, is correctly marked and maintained, and that you have read Skanska's safety instructions.
- you are responsible for ensuring that machinery and vehicles, including their safety devices, are operational and environmentally safe, through daily inspections, regular checks and systematic maintenance.
- you must always check that the implement is securely locked in its mounting.
- you must respect speed limits and adjust your speed according to the prevailing conditions, show consideration and pay attention to your surroundings.
- you must make sure that detached trailers cannot accidentally begin to move. Preferably by using blocks.
- you must assess your suitability on the day for operating the vehicle.
- you must stop work immediately if an unprotected person is in the risk zone of the machine.
- of a vehicle, machine or crane, you must use the handsfree function in the event of having to use your phone. Only short work calls are allowed.

Communication between driver and colleagues during a specific task using hands-free is permitted, if a risk assessment has shown that this increases the safety of the task.

